

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**April 24, 2013**

The Board of Education will meet in Closed Session at 5:00 p.m. in the Closed Session Room at the District Office, 15110 California Avenue, Paramount, California. The Board of Education will convene to Regular Meeting following Closed Session. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Roll Call	Vivian Hansen	Linda Garcia
	Sonya Cuellar	Tony Peña
	Alicia Anderson	

Approve Closed Session Agenda April 24, 2013	Approve the Closed Session Meeting agenda of April 24, 2013.
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Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

1. Conference with Board Representative (Jim Romo) re: Negotiations with unrepresented employee (Superintendent) pursuant to Government Code Section 54957.6

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**REGULAR MEETING**

Call to Order \_\_\_\_\_

Pledge of Allegiance Cindy DiPaola, Director-Maintenance & Operations

Roll Call Vivian Hansen Linda Garcia  
Sonya Cuellar Tony Peña  
Alicia Anderson

Approve Agenda April 24, 2013 Approve the Regular Meeting agenda of April 24, 2013.  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Minutes March 27, 2013 Approve the minutes of the Regular Meeting held on March 27, 2013 with a change as noted below. 1  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.

Maria Rivera	Paramount High School
Avery De La Cruz	Paramount High School-West
Daniel Zuniga	Buena Vista High School
Roxanne Thomas	Paramount Adult School

2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. Bulletin Boards - Los Cerritos School
  - b. LEA Plan Implementation Update -Meeting the Needs of African American Students in PUSD
  - c. Budget Update

**BOARD MEETING CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Human Resources**

2.1-C  
Personnel Report  
12-15

Staff Recommendation: Accept Personnel Report 12-15 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

11

2.2-C  
Consultant and  
Contract Services

Staff Recommendation: Approve the consultant services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

23

**Educational Services**

3.1-C  
Consultant and  
Contract Services

Staff Recommendation: Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

24

3.2-C  
Overnight and/or Out-  
of-County Study Trips

Staff Recommendation: Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

29

3.3-C Memorandum of Understanding with California Women, Infants and Children Supplemental Nutrition Program	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with the California Women, Infants and Children Supplemental Nutrition Program for the 2012-13 school year.	32
3.4-C Consultant Agreement with Community Family Guidance Center for the 2013-14 School Year	<u>Staff Recommendation:</u> Approve the Consultant Agreement with Community Family Guidance Center to provide needed services to District-referred students and their families during the 2012-13 school year.	34
3.5-C Memorandum of Understanding with El Camino College Compton Center for the 2013-14 School Year	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with El Camino College Compton Center to provide after-school instruction for selected students at Buena Vista High School for the 2013-14 school year.	37
3.6-C Memorandum of Understanding with El Nido/Adolescent Family Life Program	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with El Nido/Adolescent Family Life Program to provide services to pregnant or parenting teenagers who participate in the California School Age Families Education Program for the 2013-14 school year.	39
3.7-C Memorandum of Understanding with Kaiser Permanente Downey Medical Center	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Kaiser Permanente Downey Medical Center to allow visiting physicians to educate students in the Cal-SAFE Program for the 2013-14 school year.	42
3.8-C Memorandum of Understanding with the Long Beach Guidance Center	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with the Upward Bound program at California State University, Long Beach for high school students for the 2013-14 school year.	44
3.9-C Memorandum of Understanding with Upward Bound Program at California State University, Long Beach	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with California State University, Los Angeles to provide the California Student Opportunity and Access Program at Paramount High School for 2013-14.	47

3.10-C Memorandum of Understanding to Participate in Long Beach Promise Pathways Initiative Staff Recommendation: Approve the Memorandum of Understanding with Long Beach Community College (LBCC) to provide PUSD's graduating students with the opportunity to participate fully in this program for support and early entry into college. 49

3.11-C Memorandum of Understanding with California State University of Los Angeles Staff Recommendation: Approve the Memorandum of Understanding with California State University, Los Angeles to provide the California Student Opportunity and access Program at Paramount High School for 2013-14. 53

**Business Services**

4.1-C Purchase Order Report 12-15 Staff Recommendation: Approve Purchase Order Report 12-15 authorizing the purchase of supplies, equipment, and services for the District. 55

4.2-C Warrants for the Month of March 2013 Staff Recommendation: Approve warrants for all funds through March with a total of \$10,611,409.58. 61

4.3-C Donations Staff Recommendation: Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District. 63

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**General Services**

1.1-A Resolution 12-28 Establishing the Candidate Statement Policy Staff Recommendation: Adopt Resolution 12-28 establishing the District's candidate statement policy providing a 200-word limitation and cot to be paid by candidate at the time of filing for the Board Member election to be held on November 5, 2013. 65

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

1.2-A Resolution 12-31 California Day of the Teacher Staff Recommendation: Adopt Resolution 12-31 recognizing the District's teachers for their commitment, dedication, professionalism, and contributions to the educational success of students.. 67

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Human Resources**

2.1-A Staff Recommendation: Approve the agreement with California State University, Long Beach for participation in the General Provisions Agreement for Candidate Fieldwork. 69  
General Provisions Agreement for Candidate Fieldwork with California State University, Long Beach  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.2-A Staff Recommendation: Adopt Resolution 12-29, which pertains to the release of all temporary certificated employees at the conclusion of the 2012-13 school year in accordance with Education Code Section 44954 and requires notice to all categorically funded temporary employees of their limited rights pursuant to Education Code Sections 22949 and 44955. 73  
Resolution 12-29 Reduction or Discontinuance of Particular Kinds of Certificated Services and Release of Temporary Certificated Employees  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.3-A Staff Recommendation: Approve the new job description of Behavior Intervention Specialist and establishment of, and employment authorization for, two Behavior Intervention Specialists – Special Education. 81  
Establishment of a Job Description for Behavior Intervention Specialist – Special Education and Establishment of, and Employment Authorization for, Two Behavior Intervention Specialist – Special Education  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.4-A Staff Recommendation: Approve the new job description of Educationally Related Mental Health Services Psychologist and establishment of, and employment authorization for, one Educationally Related Mental Health Services Psychologist – Special Education. 86  
Establishment of a Job Description for Educationally Related Mental Health Services Psychologist – Special Education and Establishment of, and Employment Authorization for, an Educationally Related Mental Health Services Psychologist – Special Education  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Educational Services**

3.1-A Staff Recommendation: Approve the submission for the *Arts for All* Residency Grant Program for 2013-14 90  
Sep  
Cvr

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.2-A Staff Recommendation: Approve application for funding from the Workforce Investment Act, Title II: Adult Education, Family Literacy Act Grant Award for 2013-14. 91

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.3-A Staff Recommendation: Approve the agreement with PRO – CPR to provide consulting services for District in monitoring, renewing and updating certifications for instructors for the 2012-13 school year. 92

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.4-A Staff Recommendation: Approve Project Lead the Way course *Computer Integrated Manufacturing* to expand Career Technical Education offerings for high school students. 97

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A Staff Recommendation: Approve the 2013-14 contract agreement with The Kendrick Group, LLC to provide services for E-Rate filings for all District schools, and authorize staff to submit the 2014-15 E-Rate applications, as appropriate, to meet all deadlines. 105

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A Staff Recommendation: Ratify the Addendum to the Software License and Maintenance Agreement with Smartetools for the SmarteFinance software. 107

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A  
2012-13 Budget  
Adjustments as of  
March 31, 2013

Staff Recommendation: Approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, School Facilities Fund, Cafeteria Fund, and Self Insurance Funds.

120

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.4-A  
Resolution 12-30, The  
Education Protection  
Account

Staff Recommendation: Adopt Resolution 12-30 the Education Protection Account, determining that all EPA funds shall be used to pay teacher salaries.

130

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Educational Services**

3.1-I  
New Administrative  
Regulation 6184 –  
Continuation Education

Accept for first reading proposed new Administrative Regulation 6184 – Continuation Education which will specifically address continuation education programs.

135

**Business Services**

4.1-I  
Monthly Financial  
Statements, March  
2013

Staff will present in J-200 format a Financial Statement for each fund for the months July to March 2013.

138

4.2-I  
Monthly Financial  
Statements, March  
2013 – Special  
Education

Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to March 2013.

150

4.3-I  
Monthly Financial  
Statements, March  
2013 – Self-Insurance  
Fund – Health and  
Welfare

Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to March 2013.

152

4.4-I  
Average Daily  
Attendance Summary  
Report Through  
March 22, 2013 and  
the Sixth Monthly  
School Enrollment  
Report

Staff will present the monthly school attendance reports for 2012-13.

154

**ANNOUNCEMENTS**

Next Regular Meeting May 8, 2013, 6:00 p.m. – Progress Park Plaza located at 15500 Downey Ave, Paramount.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

April 24, 2013

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
  - a. Superintendent Search Update
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_